



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**February - May 2020**

Ian Hudspeth  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued: *6 January 2020*



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

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<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

### Cabinet Member

Leader of the Council

*Councillor Ian Hudspeth*

Deputy Leader of the Council

*Councillor Mrs Judith Heathcoat*

Cabinet Member for Adult Social Care & Public Health

*Councillor Lawrie Stratford*

Cabinet Member for Cherwell Partnership

*Councillor Ian Corkin*

Cabinet Member for Children & Family Services

*Councillor Steve Harrod*

Cabinet Member for Education & Cultural Services

*Councillor Lorraine Lindsay-Gale*

Cabinet Member for Environment

*Councillor Yvonne Constance OBE*

Cabinet Member for Finance

*Councillor David Bartholomew*

Cabinet Member for Local Communities

*Councillor Mark Gray*

Cabinet Member for Transformation

*Councillor Eddie Reeves*

### Main Areas of Responsibility

Strategy; corporate and community leadership; strategic communications; major external partnerships; regional and strategic infrastructure and planning; economic growth and development; Districts Liaison

Governance and Internal management; HR & industrial relations; policy co-ordination; Customer Services; Fire & Rescue; Trading Standards; Gypsy and Travellers; Emergency Planning; the Prevent agenda

Adult Social Care; Public Health; Champion for Mental Health

Delivery of Cherwell Partnership agreement

Statutory Lead Member for Children's Services

Education Registration service, Library service, Coroner's service; Music service; Museum service; History service; Cultural services; Tourism

Highways and transport; minerals strategy; strategic waste & waste management; environment management; flooding; strategic rail

Finance; Broadband; Communications; support for SMEs

Neighbourhood Plans; Local Community development; Community cohesion; Equalities; Voluntary and Community Sector relations; Oxfordshire Together; Community Funding; Member Locality Working

Transformation, Property, ICT, Procurement and Climate Change

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>16 January 2020</b>								
<p><b>Formal Approval of Schools Funding Formula 2020-21</b> (Ref: 2019/119)</p> <p>The final funding formula for schools and academies for 2020-21 needs to be formally approved politically before submission to the DfE. Schools Forum has been consulted in development of the funding formula for 2020-21 as a statutory consultee, but the decision on the final formula is made by the local authority, after considering Schools Forum views.</p>	<p>Cabinet Member for Education &amp; Cultural Services (16 January 2020)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Schools Forum</p>		<p>Cabinet Member for Education &amp; Cultural Services</p>	<p>Sarah Fogden, Finance Business Partner Tel: 07557 082613</p>	<p>Corporate Director for Children's Services</p>
<p><b>Warborough: A329 Thame Road - Proposed Waiting Restrictions</b> (Ref: 2019/176)</p> <p>To seek approval of the proposals.</p>	<p>Cabinet Member for Environment (16 January 2020)</p>	<p>No</p>	<p>None</p>	<p>Key Stakeholders and Local Residents</p>	<p>Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 16/01/2020. Reason: Further work required.</p>	<p>Cabinet Member for Environment</p>	<p>Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704</p>	<p>Director for Community Operations (Interim)</p>

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Steventon: Hanney Road - Proposed Zebra Crossing and Traffic Calming</b> (Ref: 2018/175)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (16 January 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 16/01/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Chilton: Chilton Fields - Proposed 20mph Speed Limit and Waiting Restrictions</b> (Ref: 2019/179)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (16 January 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 16/01/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Various Locations - Proposed New Disabled Persons Parking Places (DPPPs)</b> (Ref: 2019/147)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (16 January 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 16/01/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Abingdon: Marcham A415 - Proposed 50mph Speed Limit</b> (Ref: 2019/145)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (16 January 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 14/11/2019 to 16/01/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

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<p><b>Didcot: Great Western Park South - Proposed 20mph Speed Limit</b> (Ref: 2019/129)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (16 January 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 14/11/2019 to 16/01/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Banbury: Noral Way - Proposed Waiting Restrictions</b> (Ref: 2019/193)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (16 January 2020)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<b>21 January 2020</b>								
<p><b>Delegated Powers - January 2020</b> (Ref: 2019/118)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (21 January 2020)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - November 2019</b> (Ref: 2019/117)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (21 January 2020)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance
<p><b>Innovation and Sustainability Funds</b> (Ref: 2019/120)</p> <p>To seek agreement of the award of Innovation and Sustainability Funds as per agreed decision making process.</p>	Cabinet (21 January 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Adult Social Care & Public Health	Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255	Deputy Director: Commissioning
<p><b>Council Tax Discount Scheme for Care Leavers</b> (Ref: 2019/207)</p> <p>To consider the introduction of the policy for OCC and billing authorities.</p>	Cabinet (21 January 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Children & Family Services	Diane Cameron, Policy & Performance Officer Tel: 07795 301254	Deputy Director, Children's Social Care



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<p><b>Service &amp; Resource Planning Report - 2020/21 - January 2020</b> (Ref: 2019/116)</p> <p>Cabinet proposes 2020/21 revenue budget, MTFP and capital programme for recommendation to Council in light of comments from the Performance Scrutiny Committee and consultation feedback. Includes the Review of Charges.</p>	Cabinet (21 January 2020)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance
<p><b>Exemption from Contract Procedure Rules - VCS Infrastructure</b> (Ref: 2019/203)</p> <p>To receive a report on Exemption from Contract Procedure Rules for VCS Infrastructure.</p>	Cabinet Member for Local Communities (21 January 2020)	No	None	N/A		Cabinet Member for Local Communities	Emily Schofield, Senior Policy Officer Tel: 07881 311707	Policy & Performance Service Manager

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<b>12 February 2020</b>								
<b>Early Years Funding Formula 2020-21</b> <i>(Ref: 2019/163)</i>  To seek approval of the County Council's Early Years funding formula for 2020/21.	Cabinet Member for Education & Cultural Services <i>(12 February 2020)</i>	Yes - Affects more than 1 division	None	School Forum – 6 February 2020		Cabinet Member for Education & Cultural Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Corporate Director for Children's Services
<b>13 February 2020</b>								
<b>Didcot: Cow Lane and B4493 Foxhall Road - Proposed Waiting Restrictions</b> <i>(Ref: 2019/194)</i>  To seek approval of the proposals.	Cabinet Member for Environment <i>(13 February 2020)</i>	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 13/02/2020. Reason: Further work required - combined with 2019/172.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<b>Eynsham: Wharf Road - Proposed Waiting Restrictions</b> <i>(Ref: 2019/126)</i>  To seek approval of the proposals.	Cabinet Member for Environment <i>(13 February 2020)</i>	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 13/02/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

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<p><b>Brightwell cum Sotwell: A4130 - Proposed 40mph Speed Limit</b> (Ref: 2019/178)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (13 February 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 13/02/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Brize Norton: Carterton Road and Station Road - Proposed Traffic Calming Measures</b> (Ref: 2019/086)</p> <p>To seek approval of the proposed traffic calming measures on Carterton Road and Station Road, Brize Norton.</p>	Cabinet Member for Environment (13 February 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 13/02/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Headley Way and Cherwell Drive - Proposed Side Road Junction Treatments and Shared Use Footway/Cycletracks</b> (Ref: 2019/208)</p> <p>A decision is sought on a proposed additional side road junction treatments and shared used footway/cycletracks as part of the Access to Headington project.</p>	Cabinet Member for Environment (13 February 2020)	No	None	Key Stakeholders and Local Residents		Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

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<b>25 February 2020</b>								
<p><b>Business Management &amp; Monitoring Report - December 2019</b> (Ref: 2019/149)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (25 February 2020)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance
<p><b>Staffing Report - Quarter 3 - October-December 2019</b> (Ref: 2019/198)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (25 February 2020)	No	None	N/A		Deputy Leader of the Council	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	Deputy Director - Human Resources
<p><b>Becoming a Dementia Friendly Council</b> (Ref: 2019/162)</p> <p>To seek agreement for the Council to pursue becoming Dementia Friendly.</p>	Cabinet (25 February 2020)	No	None	N/A	Decision due date for Cabinet changed from 21/01/2020 to 25/02/2020. Reason: Further work required.	Cabinet Member for Adult Social Care & Public Health	Lorraine Donnachie, Senior Strategic Commissioning Officer Tel: 07795 291338	Deputy Director: Commissioning

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<p><b>Director of Public Health Annual Report</b> (Ref: 2019/161)</p> <p>An Annual report is a statutory duty of Director of Public Health and it is a duty of the County Council to publish the report.</p> <p>The Director of Public Health for Oxfordshire will present his annual report for 2018/19.</p>	Cabinet (25 February 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Adult Social Care & Public Health	Ansaf Azhar, Corporate Director of Public Health Tel: 07967 228813	Corporate Director of Public Health
<p><b>Digital Infrastructure Strategy &amp; Partnership Memorandum of Understanding</b> (Ref: 2020/001)</p> <p>To seek endorsement by Cabinet for Digital Infrastructure Strategy and formation of a Digital Infrastructure partnership between County, City and district Councils by way of a Memorandum of Understanding.</p>	Cabinet (25 February 2020)	No	None	N/A		Cabinet Member for Finance	Craig Bower, Digital Infrastructure Programme Director Tel: 07711 411744	Director for Planning & Place

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<p><b>Youth Opportunity Fund</b> (Ref: 2019/192)</p> <p>To seek approval of the recommendations for funding.</p>	Cabinet (25 February 2020)	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Cabinet changed from 21/01/2020 to 25/02/2020. Reason: Further work required.	Cabinet Member for Local Communities	Fulya Markham, Senior Strategic Commissioning Officer Tel: 07776 997956	Corporate Director for Children's Services
<b>17 March 2020</b>								
<p><b>Business Management &amp; Monitoring Report - January 2020</b> (Ref: 2019/169)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (17 March 2020)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance
<p><b>Specialist Information and Advice Services</b> (Ref: 2019/199)</p> <p>To seek agreement to go out to the market for the recommissioning of Specialist Information and Advice Services jointly with Cherwell District Council.</p>	Cabinet (17 March 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Adult Social Care & Public Health	Kate Gleeson, Strategic Commissioning Manager Tel: 07720 068367	Deputy Director: Commissioning

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<p><b>Dementia Support Services</b> (Ref: 2019/200)</p> <p>To seek agreement to go out to the market for the recommissioning of Dementia Support Services.</p>	Cabinet (17 March 2020)	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Adult Social Care & Public Health	Kate Gleeson, Strategic Commissioning Manager Tel: 07720 068367	Deputy Director: Commissioning
<p><b>Capital Programme Monitoring Report - January 2020</b> (Ref: 2019/168)</p> <p>Financial report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	Cabinet (17 March 2020)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Director of Finance
<b>26 March 2020</b>								
<p><b>Bicester: Various Locations - Proposed Waiting Restrictions</b> (Ref: 2019/188)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

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<p><b>Cherwell and West Oxfordshire: Various Locations - Proposed Disabled Persons Parking Places</b> (Ref: 2019/189)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Burford: A40 - Proposed 20mph and 30mph Speed Limits</b> (Ref: 2019/082)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Abingdon: Northcourt Road - Proposed Revised Traffic Calming Measures</b> (Ref: 2019/173)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Banbury: Bankside - Proposed Traffic Calming Measures, Waiting Restrictions and Zebra Crossing</b> (Ref: 2019/191)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704, Paul Dear, Senior Engineer Tel: 07557 082569	Director for Community Operations (Interim)



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<p><b>Didcot: Great Western Park - Proposed Zebra Crossings</b> (Ref: 2018/191)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Bicester: A41 Oxford Road - Proposed Toucan Crossing and 40mph Speed Limit on Wendlebury Road</b> (Ref: 2019/202)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Henley: King James Drive - Proposed Waiting Restrictions</b> (Ref: 2019/141)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Desborough Crescent - Proposed Waiting Restrictions in Place of Parking Places</b> (Ref: 2019/177)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

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<p><b>North Hinksey: North Hinksey Lane and Lime Road - Proposed Waiting Restrictions</b> (Ref: 2019/133)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Former Temple Cowley Swimming Pool Site Development - Proposed Waiting Restrictions</b> (Ref: 2019/134)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Hollow Way North Area - Proposed CPZ</b> (Ref: 2019/146)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Kirby Place - Proposed Waiting Restrictions</b> (Ref: 2019/182)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Oxford: Sunderland Avenue - Proposed Amendments to Waiting Restrictions</b> (Ref: 2019/174)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<p><b>Oxford: Warren Crescent - Proposed Amendment to Parking Bay</b> (Ref: 2019/136)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (26 March 2020)	No	None	Key Stakeholders and Local Residents	Decision due date for Cabinet Member for Environment changed from 16/01/2020 to 26/03/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)
<b>21 April 2020</b>								
<p><b>Delegated Powers - April 2020</b> (Ref: 2019/196)</p> <p>To report on a quarterly basis any executive decisions taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c)(i). It is not for Scrutiny call-in.</p>	Cabinet (21 April 2020)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><b>Business Management &amp; Monitoring Report - February 2020</b> (Ref: 2019/195)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (21 April 2020)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance
<b>21 May 2020</b>								
<p><b>Oxford: Walton Street - Proposed Experimental Closure</b> (Ref: 2019/185)</p> <p>To seek approval of the proposals.</p>	Cabinet Member for Environment (21 May 2020)	No	None	Key Stakeholders and Local Residents.	Decision due date for Cabinet Member for Environment changed from 19/12/2019 to 21/05/2020. Reason: Further work required.	Cabinet Member for Environment	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	Director for Community Operations (Interim)

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>26 May 2020</b>								
<p><b>Appointments 2020/21</b> (Ref: 2019/206)</p> <p>To consider member appointments to a variety of bodies which in different ways support the discharge of the Council's Executive functions.</p>	Cabinet (26 May 2020)	No	None	N/A		Leader	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	Director of Law & Governance
<p><b>Business Management &amp; Monitoring Report - March 2020</b> (Ref: 2019/206)</p> <p>To note and seek agreement of the report.</p> <p><b>Joint Responsibility:</b> Deputy Leader of the Council and Cabinet Member for Finance.</p>	Cabinet (26 May 2020)	No	None	N/A		Deputy Leader of the Council  Cabinet Member for Finance	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	Corporate Director Customers & Organisational Development  Director of Finance

## Decisions listed in this Plan for each Cabinet Member

*For further details of the decisions see the corresponding item and reference number in the main part of the Plan. January 2020 items included for ease of reference.*

<b>Leader</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Delegated Powers - January 2020</b>	Cabinet	21 January 2020	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2019/118
<b>Delegated Powers - April 2020</b>	Cabinet	21 April 2020	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2019/196
<b>Appointments 2020/21</b>	Cabinet	26 May 2020	No	Sue Whitehead, Principal Committee Officer Tel: 07393 001213	2019/206

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<b>Deputy Leader of the Council and Cabinet Member for Finance</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Business Management &amp; Monitoring Report - November 2019</b>	Cabinet	21 January 2020	No	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2019/117
<b>Business Management &amp; Monitoring Report - December 2019</b>	Cabinet	25 February 2020	No	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2019/149
<b>Business Management &amp; Monitoring Report - January 2020</b>	Cabinet	17 March 2020	No	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2019/169

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<b>Deputy Leader of the Council and Cabinet Member for Finance</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Business Management &amp; Monitoring Report - February 2020</b>	Cabinet	21 April 2020	No	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2019/195
<b>Business Management &amp; Monitoring Report - March 2020</b>	Cabinet	26 May 2020	No	Steven Fairhurst Jones, Corporate Performance & Risk Manager Tel: 07392 318890  Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2019/206

<b>Deputy Leader of the Council</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Staffing Report - Quarter 3 - October-December 2019</b>	Cabinet	25 February 2020	No	Sarah Currell, HR Manager - Business Systems Tel: 07867 467793	2019/198



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<b>Cabinet Member for Adult Social Care &amp; Public Health</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Innovation and Sustainability Funds</b>	Cabinet	21 January 2020	Yes - Affects more than 1 division	Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255	2019/120
<b>Director of Public Health Annual Report</b>	Cabinet	25 February 2020	Yes - Affects more than 1 division	Ansaf Azhar, Corporate Director of Public Health Tel: 07967 228813	2019/161
<b>Becoming a Dementia Friendly Council</b>	Cabinet	25 February 2020	No	Lorraine Donnachie, Senior Strategic Commissioning Officer Tel: 07795 291338	2019/162
<b>Specialist Information and Advice Services</b>	Cabinet	17 March 2020	Yes - Affects more than 1 division	Kate Gleeson, Strategic Commissioning Manager Tel: 07720 068367	2019/199
<b>Dementia Support Services</b>	Cabinet	17 March 2020	Yes - Affects more than 1 division	Kate Gleeson, Strategic Commissioning Manager Tel: 07720 068367	2019/200

<b>Cabinet Member for Children &amp; Family Services</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Council Tax Discount Scheme for Care Leavers</b>	Cabinet	21 January 2020	Yes - Affects more than 1 division	Diane Cameron, Policy & Performance Officer Tel: 07795 301254	2019/207

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<b>Cabinet Member for Education &amp; Cultural Services</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Formal Approval of Schools Funding Formula 2020-21</b>	Cabinet Member for Education & Cultural Services	16 January 2020	Yes - Affects more than 1 division	Sarah Fogden, Finance Business Partner Tel: 07557 082613	2019/119
<b>SEND LA Ofsted Report</b>	Cabinet	21 January 2020	No	Jayne Howarth, Head of SEND Tel: 07776 996944	2019/201
<b>Early Years Funding Formula 2020-21</b>	Cabinet Member for Education & Cultural Services	12 February 2020	Yes - Affects more than 1 division	Sarah Fogden, Finance Business Partner Tel: 07557 082613	2019/163

<b>Cabinet Member for Environment</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Warborough: A329 Thame Road - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	16 January 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/176
<b>Steventon: Hanney Road - Proposed Zebra Crossing and Traffic Calming</b>	Cabinet Member for Environment	16 January 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2018/175
<b>Chilton: Chilton Fields - Proposed 20mph Speed Limit and Waiting Restrictions</b>	Cabinet Member for Environment	16 January 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/179

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<b>Cabinet Member for Environment</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Oxford: Various Locations - Proposed New Disabled Persons Parking Places (DPPPs)</b>	Cabinet Member for Environment	16 January 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/147
<b>Abingdon: Marcham A415 - Proposed 50mph Speed Limit</b>	Cabinet Member for Environment	16 January 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/145
<b>Didcot: Great Western Park South - Proposed 20mph Speed Limit</b>	Cabinet Member for Environment	16 January 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/129
<b>Banbury: Noral Way - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	16 January 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/193
<b>Connecting Oxford</b>	Cabinet	21 January 2020	Yes - Affects more than 1 division	Joanne Fellows, Infrastructure Locality Lead Tel: 07990 368897  Stewart Wilson, Principal Transport Planning Officer Tel: 07801 740354	2019/061
<b>Didcot: Cow Lane and B4493 Foxhall Road - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	13 February 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/194

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<b>Cabinet Member for Environment</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Eynsham: Wharf Road - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	13 February 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/126
<b>Brightwell cum Sotwell: A4130 - Proposed 40mph Speed Limit</b>	Cabinet Member for Environment	13 February 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/178
<b>Brize Norton: Carterton Road and Station Road - Proposed Traffic Calming Measures</b>	Cabinet Member for Environment	13 February 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/086
<b>Oxford: Headley Way and Cherwell Drive - Proposed Side Road Junction Treatments and Shared Use Footway/Cycletracks</b>	Cabinet Member for Environment	13 February 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/208
<b>Bicester: Various Locations - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/188
<b>Cherwell and West Oxfordshire: Various Locations - Proposed Disabled Persons Parking Places</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/189
<b>Burford: A40 - Proposed 20mph and 30mph Speed Limits</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/082

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<b>Cabinet Member for Environment</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Abingdon: Northcourt Road - Proposed Revised Traffic Calming Measures</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/173
<b>Banbury: Bankside - Proposed Traffic Calming Measures, Waiting Restrictions and Zebra Crossing</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704  Paul Dear, Senior Engineer Tel: 07557 082569	2019/191
<b>Didcot: Great Western Park - Proposed Zebra Crossings</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2018/191
<b>Bicester: A41 Oxford Road - Proposed Toucan Crossing and 40mph Speed Limit on Wendlebury Road</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/202
<b>Henley: King James Drive - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/141
<b>Oxford: Desborough Crescent - Proposed Waiting Restrictions in Place of Parking Places</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/177
<b>North Hinksey: North Hinksey Lane and Lime Road - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/133

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<b>Cabinet Member for Environment</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Oxford: Former Temple Cowley Swimming Pool Site Development - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/134
<b>Oxford: Hollow Way North Area - Proposed CPZ</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/146
<b>Oxford: Kirby Place - Proposed Waiting Restrictions</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/182
<b>Oxford: Sunderland Avenue - Proposed Amendments to Waiting Restrictions</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/174
<b>Oxford: Warren Crescent - Proposed Amendment to Parking Bay</b>	Cabinet Member for Environment	26 March 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/136
<b>Oxford: Walton Street - Proposed Experimental Closure</b>	Cabinet Member for Environment	21 May 2020	No	Hugh Potter, Group Manager - Area Operations Hub Tel: 07766 998704	2019/185

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<b>Cabinet Member for Finance</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Service &amp; Resource Planning Report - 2020/21 - January 2020</b>	Cabinet	21 January 2020	Yes - Revenue Expenditure > £500,000	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2019/116
<b>Capital Programme Monitoring Report - January 2020</b>	Cabinet	17 March 2020	Yes - Capital Expenditure >£1m	Hannah Doney, Head of Corporate Finance Tel: 07584 174654	2019/168
<b>Digital Infrastructure Strategy &amp; Partnership Memorandum of Understanding</b>	Cabinet	25 February 2020	No	Craig Bower, Digital Infrastructure Programme Director Tel: 07711 411744	2020/001

<b>Cabinet Member for Local Communities</b>					
<b>Item to be considered</b>	<b>Decision Maker</b>	<b>Date</b>	<b>Key Decision (yes/no)</b>	<b>Contact Officer</b>	<b>Plan Ref</b>
<b>Youth Opportunity Fund</b>	Cabinet	25 February 2020	Yes - Revenue Expenditure > £500,000	Fulya Markham, Senior Strategic Commissioning Officer Tel: 07776 997956	2019/192
<b>Exemption from Contract Procedure Rules - VCS Infrastructure</b>	Cabinet Member for Local Communities	21 January 2020	No	Emily Schofield, Senior Policy Officer Tel: 07881 311707	2019/203